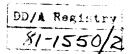
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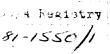
16 September 1981

MEMORANDUM FOR: Deputy Director for Administration
FROM: Deputy Director Center for the Study of Intelligence
SUBJECT: Tallying for the Seminar/Dinner with the DCI - 14 July 1981
1. The bill for last July's successful dinner/seminar with the DCI, DDCI and Deputy Directors has been presented and is payable.
2. The Office of Training and Education has absorbed overtime costs for cooks, waiters, etc.
3. Those of us who participated are liable for the balance-which amounts to \$9.60 per participant. Play of #3475 dtd 4. Please make your checks payable to the Executive Dining Room and send them to me at Room 1001, Chamber of Commerce, OTE, so that I can settle with the EDR.
5. My thanks to you for making the evening the success that it was.

TO: (Name, office symbol, room number, building, Agency/Post) 1. DDA			Initials	ु
2		·	, ,	
3.				
4.				
B.				
Action	File	Note and Return		
Approval	For Clearance	Per Conversation		
As Requested	For Correction	Prepare Reply		
Circulate	For Your Information	See Me		
Comment	Investigate	Signature		
Coordination	Justify			

DO NOT use this form as a RECORD of approvals, concurrences, disposals, clearances, and similar actions					
FROM: (Name, org. symbol, Agency/Post)	Room No.—Bldg.				
	Phone No.				
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24 JUL 1981

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MEMORANDUM FOR: Director, DCI/DDCI Executive Staff

FROM:

Harry E. Fitzwater

Deputy Director for Administration

SUBJECT:

Evening Dinner/Seminar - 14 July 1981

Bob,

Thank you for taking the time to participate in Tuesday's dinner/seminar with the Director and the Deputy Director--and especially for your participation in the general discussion during the latter part of the evening.

The Director found the session worthwhile as did all of the "battalion level commanders."

I hope we can repeat it in the future.

Harry E. Fitzwater

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